

# GAMES MANAGEMENT SYSTEM

SOIN has transitioned to a paperless registration process for event Registration into Area and State level competitions. Games Management System (GMS) is the system used. Contact [medapp@soindiana.org](mailto:medapp@soindiana.org) for questions related to GMS access, training and features.

## USER INFORMATION

County Programs can have up to three GMS users.

- First user is paid for by the State Office
- Additional users will a nominal charge to cover the licensing fee.
- GMS is accessible through remote access; it will not be downloaded onto individual computers.

GMS training and support will be provided:

- For new users
- At Event Registration time frames
- At State Conference
- Other Scheduled times throughout the year

GMS features

- Review athlete eligibility
- Reports to review expiring Medical dates
- Access to athlete Health History and Medical Information
- Event registration into Local, Area and State level competition

Changes and additions of GMS user access

- In the event of Change in Leadership for County Management Teams, please determine and communicate if there will also be a change in GMS user access.
- Complete the Change of Leadership form found on the Resource page of the website ([soindiana.org](http://soindiana.org)).

## EVENT ENTRY INFORMATION

The entry process will be direct-entry into GMS.

Entry Packets:

Will be posted to the website prior to the entry due date/GMS registration window. The entry packet is to be distributed to coaches and other volunteers assigned to turning in events and scores for each entrant.

Timeline:

Distribute forms and set county internal due dates to ensure entries are completed into GMS by the registration due date. If for some reason, a County Coordinator is unable to use GMS for event entries, complete and submit the excel entry packet to [entries@soindiana.org](mailto:entries@soindiana.org) by the entry due date.

Entry Assistance:

Each sectional, Area and State level competition has different entry requirements and may have multiple due dates. Please consult the event page for each sport for information on entry forms and due dates. Pre-event communication will include review of entry timelines, scoring and GMS training.