

2023 Basketball

GMS Entry Process for Skills and Class A Coach/Chaperones

Special Olympics
Indiana



Upcoming Deadlines



- **Monday, February 20th**
 - ▶ *Game Records (Green Form in electronic entry packet)*
 - ▶ *Individuals Player Evaluations (Green Form in electronic entry packet)*
 - ▶ *Delegation Entry Form (Green Form in electronic entry packet)*
 - ▶ *Individual Skills Entry Form (Green Form in electronic entry packet)*
 - ▶ *Coach Entry Form (Green Form in electronic entry packet)*

Athlete Eligibility



Before registering Athletes into GMS

Verify eligibility:

Must have both the Athlete Registration and Medical on file with the State Office

Review in GMS > Person>Certifications>

Athlete Release form: Date

SOI Medical Form 2017: Must have date listed

All athletes **MUST** have a completed Online Athlete Registration and a Medical exam form on file.

Athletes May not even practice if these are not in place with the State Office.

- Only Athletes who are eligible to participate will be permitted to register for the Basketball tournament
- No exceptions or extensions will be given
- Ineligible Athletes entered into GMS, will be removed during the compliancy review step.

CLASS A Eligibility



Before registering HOD; Coaches and Chaperones into GMS

Verify eligibility:

Please continue to use the VMS login to monitor the Status of your Class A volunteers.

If you are attempting to enter through GMS and the individual cannot be found, list them on the excel registration packet and turn in with your Games Record and other forms due on Feb 20th.

Basketball

Entry Process with GMS Tutorial

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What you need to Begin



1. Athlete and Class A Eligibility Confirmation
2. Log in to RDS and GMS
3. Entry Packet from the website if no GMS access
4. Feb 20th GMS registration window closes
Excel entries due if not entering through GMS

Adding Entrants NO ACCESS to GMS



- **Electronic Excel Entry Packet**
 - Found on the Website: <https://soindiana.org/resource-library/>
Select BASKETBALL: Basketball Entry Form Packet 2023
- **Games Record Forms: submit via PDF**
- **Delegation Entry Form**
 - List all HOD's for both Sectional and State Tournament Locations
 - **Coach Chaperone Form**
 - Class A certified only
 - 4:1 Ratio (1 Chaperone for every 4 athletes)
 - List Name: Role; and all locations where CC's will attend.
- **Skills Entries**
- **Player Eval Form (See Player Eval Tool (Video) on the website**
- Email to entries@soindiana.org by due date

Adding Entrants VIA GMS



- Log in
- Select Games
- Select Delegation
- All Skills participant must participate in a sectional. Therefore, even if going to the YOUTH tournament for Skills, they must first participate in the Sectional tournament as well.

GMS WIZARD



Open Sectional GAMES

Select Delegations Bar

Select your Delegation Name

Select Add Entrant Registration Wizard Will open (uncheck custom fields; NEXT

Set the search parameters

Groups Drop down bar: select your county

People bar: select Athlete (or all, to search for all people types

Enter the last name of the select SEARCH

All names will appear

Select the appropriate individual from the list

Personal info page will appear, Select NEXT

GMS WIZARD



Screen will appear to select ROLE in which that person will fill in the Games

Select NEXT

Event Screen will appear

Use the EVENT tab ONLY to select or SKILLS

DO NOT USE THE SPORT TAB or the EVENT CODE TAB

Once the Skills event is selected the QUALIFYING SCORE bar will appear; Enter Skills Qualifying Score (based on the Skills score card: the Skills score will be the total of the Target Pass: 10 M Dribble and Spot Shot.

GMS WIZARD



Select Next Tab until return to select next entrant

After all teams have been entered into the correct events,
use the GMS back button

Switch from the Events bar to the
Delegation bar

Select your Delegation name

from the Left side of Screen, select Add Athlete

Register People using the registration
WIZARD

GMS WIZARD



Select Next Tab until screen returns to select next entrant

Repeat steps until all SKILLS Event participants are registered.

Class A Entrants

Make sure PEOPLE TYPES lists ALL – to include search for All people types within GMS

Search by name

Select your HOD, Coach, Chaperone Name you are entering

Next Screen: Select the ROLE within the Games; i.e. HOD; Coach; Chaperone

Next: do not list them in an event,

Continue to hit next bar until return to search Screen

Repeat until all Class A's are entered and at least 4:1 ratio is met

VERIFYING ENTRIES



To Verify entrants:

- Go back to Events Bar
- Select Skills
- Names will appear
 - Can sort view by selecting any of the bars across the top.
 - View – (top Left) Show/hide Fields
 - Select Delegation to sort and view your delegation
 - Count that correct number of participants are registered
 - Verify correct Qualifying Score – Corrections can be made from this view if needed
- Go back to Delegation Bar:
 - Verify your Delegation Numbers by Role: Top left of screen will show number of participants in your county by the role in this particular Games