



VOLUNTEER REGISTRATION

UNIFIED SPORTS® PARTNER, COACH, or VOLUNTEER

There are six (6) Steps to Becoming a Class A Volunteer. These steps are to all be completed in the Volunteer Management System (VMS).



To access VMS, go to: <https://sosaas.azurewebsites.net/IN/application>



STEP 1: APPLICATION

Each applicant will create an online account in VMS with their own username. Once the account is created, they will be asked to complete an online application with contact information.



STEP 2: BACKGROUND SCREENING

Once the applicant's account is created in VMS, they will be asked to enter the necessary information. This will include their Social Security number. This information is required to complete the background screening through VMS.



STEP 3: COACH-VOLUNTEER ORIENTATION (CVO)

This training is mandatory for all Class A Volunteers. This is a one-hour video and power point session that contains information on the Special Olympics mission, history, organization, eligibility, and sports programs. It also provides information on the responsibility of volunteers for understanding, presenting, and reporting abuse or suspected abuse of athletes. There will be a quiz at the end of the session regarding the material covered.



STEP 4: PROTECTIVE BEHAVIORS TRAINING

Class A volunteers must complete the *Protective Behaviors* training. This training will focus on the prevention of abuse of Special Olympics athletes. There will be a brief quiz at the end of this training covering the material presented. Per Special Olympics Inc. (SOI), volunteers must repeat this training every three (3) years. Volunteers will be prompted in their VMS account when it is time to retake this training. Volunteers do not need to wait for the 3- year expiration to renew Protective Behaviors Training. They may do so at any time.



STEP 5: CONCUSSION AWARENESS TRAINING

The material covered in this training session is provided courtesy of the Centers for Disease Control and Prevention (CDC). This session will help prepare volunteers in the event that an athlete or Unified partner suffers a concussion. Once this training is completed, each volunteer will be asked to complete a quiz over the material that was covered.



STEP 6: COVID-19 CODE OF CONDUCT AND WAIVER

Volunteers must review and acknowledge Special Olympics COVID-19 Participant Code of Conduct and Risk Assessment. Acknowledgement is acceptance that volunteers will abide by Special Olympics policy and protocol procedures that are currently in place to assist in the protection of all individuals in the program.

For questions or assistance, contact volunteers@soindiana.org.