

Eligibility



Persons are eligible for Special Olympics competition provided that they are 8 years of age or older (those ages 2 to 7 are eligible for the Unified Champion Schools Program);

AND

have been identified by an agency or professional as having an intellectual disability;

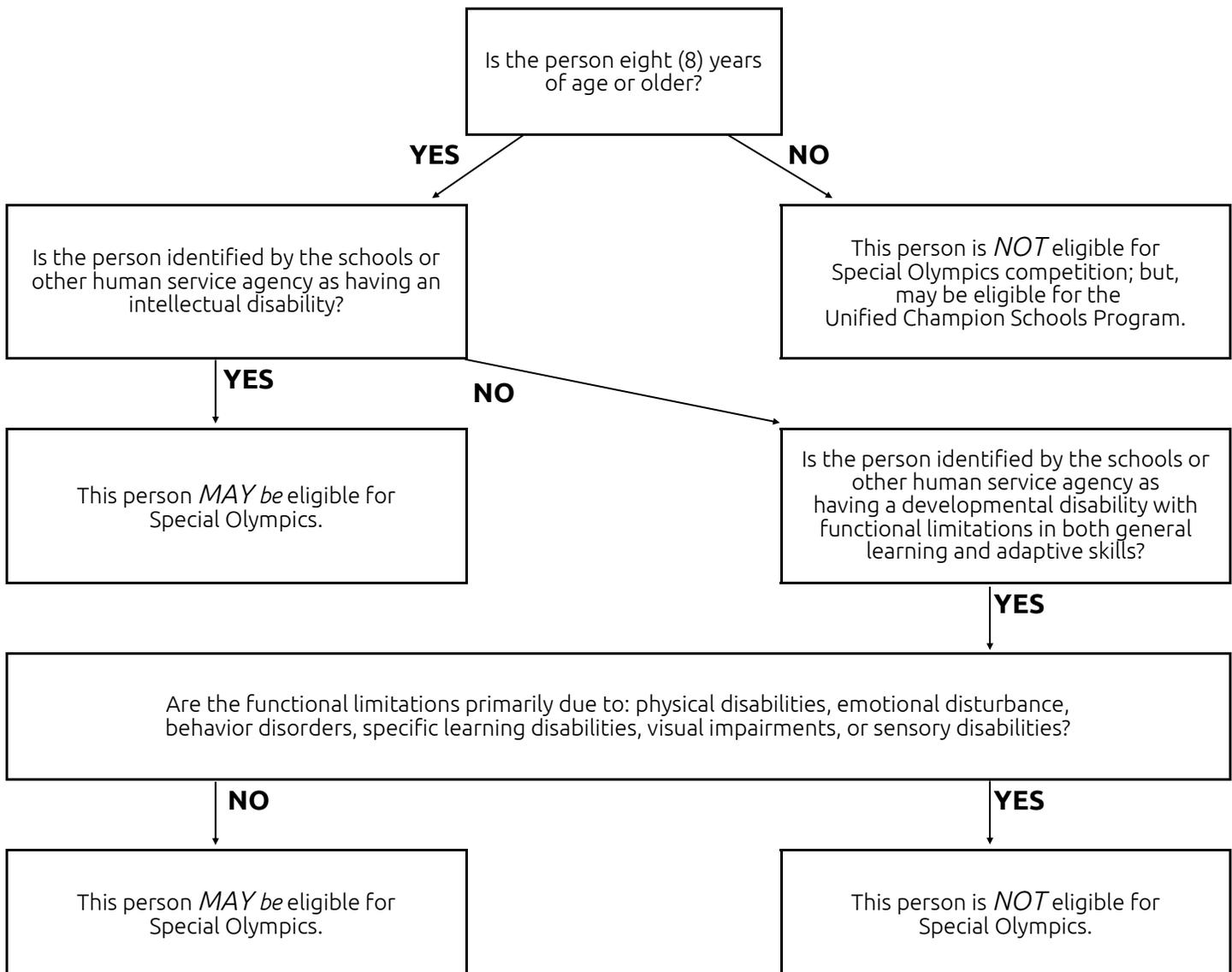
OR

have a closely related developmental disability such as those who have functional limitations, both in general learning and in adaptive skills such as recreation, work, independent living, self-direction, or self-care.

NOTE: People with functional limitations based solely on a physical, behavioral, emotional, specific learning disability, or sensory disability are not eligible. Special Olympics does not determine whether or not a person has an intellectual disability, but bases eligibility on the identification made by an agency or a professional.

For specific questions on eligibility, contact the State Office.

Who is eligible?



How to Complete the Online Health History And Release Form for Registration

If you are a Special Olympics Athlete or the parent/guardian/caregiver of a Special Olympics Athlete, these instructions are designed to help you electronically complete the Registration and Release forms, as well as, the Health History portion of the medical form before you attend a MedFest or go to your own doctor for the medical exam. There are seven (7) steps. If you have any trouble, contact Cathy Elzinga (celzinga@soindiana.org).

STEP 1

- Go to <https://medform.specialolympics.org>
- Select "United States"
- Read the instructions on the next page and select "Start"

NOTE: You cannot save and return to the form, so be prepared to answer all the health history questions. If you are familiar with the medical history of the athlete, it should only take 5-10 minutes to complete.



STEP 2

- Complete the registration and medical fields, as prompted. Required fields are marked with *
- Click "Continue" to move to next page

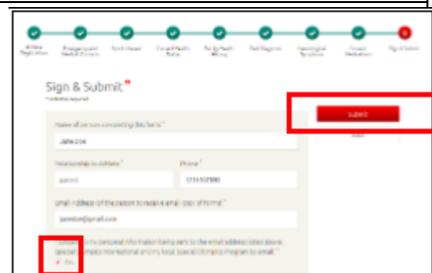
TIP: If you do not understand a question, click the  button to get more information and a description.

At the top of the screen you can see where you are in the process of the information to be submitted.



STEP 3

- On the last page, enter contact information for the person completing the form and who will be the one signing the release forms on the next step.
 - This person is the individual who will also receive a copy of the completed health history and signed release form
 - They should be legally able to sign forms on behalf of the athlete
- Be sure to check the acknowledgement at the bottom



STEP 4

You will be taken directly to DocuSign to review and sign your forms.

- If prompted, check the "I agree" again and then click the "Continue" button.
- If you do not want to continue with the electronic signature process you can select another option (e.g. print and sign) under "Other Actions"

STEP 5

Review the pages and make any necessary corrections, and then sign the release forms. There are two (2) places you will be asked to sign/initial:

- Athlete Release Form
- Athlete Likeness Form (OPTIONAL)

Once all the lines are signed, click "Finish".

NOTE: The Finish button will not appear if a required field has not been completed.

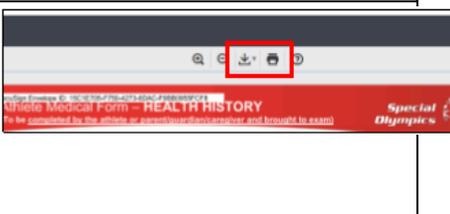
TIP: The first time you sign, you will be asked to adopt the signature.

If the wrong signature line is showing up, go to Page 5 of the document and change the "Athlete Ability to Consent" to "NO" or "YES" as appropriate. This will change the signature line to the parent/guardian or athlete section accordingly. You will need to change the name.



How to Complete the Online Health History And Release Form for Registration (continued)



<p>STEP 6</p>	<p>All complete forms should have been sent to the email you indicated on the final page of the submission.</p> <ol style="list-style-type: none"> In the email you receive, click on the red “View” Completed Form” button. Select the “Printer” or “Download” icon at the top of the page to print or download a copy of the form. 	
<p>STEP 7</p>	<p>If signed electronically, the health history and release forms will automatically be sent back to Special Olympics Indiana. However, until the completed page 3 of the medical (the medical exam by a healthcare professional) are received by the State Office, the athlete is not registered for Special Olympics.</p> <p>If you are attending a Medfest event at a Special Olympics Indiana event, the State Office has received your Health History, but we still recommend that you print a copy.</p>	
<p>Thank you for taking the time to complete the Online Registration Form!</p>		

Athlete Listings

All athletes are required to have an *Application for Participation* on file with the State Office (Part 1 only). Parts 1 and 2 and the *Medical Form* are to be kept on file with the County Program at all times. Athlete listings will be sent prior to events (see dates below), indicating that an application is on file and current. If an athlete is being registered for this event, and does not appear on this athlete listing, Part 1 of the application must be submitted with the entry form upon registration. Athlete Listings will be sent to programs quarterly.

Retaining Applications

Applications for inactive athletes or Unified partners should be retained for a minimum of seven (7) years.

UNIFIED SPORTS® PARTNER, COACH, or VOLUNTEER

5 Steps to Becoming a Class A Volunteer. These steps are to all be completed in the Volunteer Management System (VMS).

Step 1: Application

Each applicant will create an online account in VMS with their own email address. Once the account is created, they will be asked to complete an online application with contact information.

Step 2: Background Screening

Once the applicant’s account is created in VMS, he/she will be asked to enter the necessary information. This will include his/her Social Security number. This information is required to complete the background screening through VMS.

Step 3: Coach/Volunteer Orientation (CVO)

This training is mandatory for all Class A Volunteers. This is a one- hour video and power point session that contains information on the Special Olympics mission, history, organization, eligibility, and sports programs. It also provides information on the responsibility of volunteers for understanding, presenting, and reporting abuse or suspected abuse of athletes. There will be a quiz at the end of the session regarding the material covered.

Step 4: Protective Behaviors Training

Class A volunteers must complete the *Protective Behaviors* training. This training will focus on the prevention of abuse of Special Olympics athletes. There will be a brief quiz at the end of this training covering the material presented. Per Special Olympics Inc. (SOI), volunteers must repeat this training every three (3) years. Volunteers will be prompted in their VMS account when it is time to retake this training. Volunteers do not need to wait for the 3- year expiration to renew Protective Behaviors Training. They may do so at any time.

Step 5: Concussion Awareness Training

This training session is a new requirement for all Class A Volunteers. The material covered in this training session is provided courtesy of the Centers for Disease Control and Prevention (CDC). This session will help prepare volunteers in the event that an athlete or Unified partner suffers a concussion. Once this training is completed, each volunteer will be asked to complete a quiz over the material that was covered.

Questions? Contact
volunteers@soindiana.org.

To access the Volunteer Management System, go to:
<https://volunteers.soindiana.org/application>