



TO: Winter Games Heads of Delegation
FROM: Patrick Kozlowski (Manager of Sports Programs)
DATE: January 2, 2019
RE: Winter Games Details

Thank you for entering your delegation in the 38th Special Olympics Indiana Winter Games! The information in this memo can be found in our online [Resource Library](#). This information will help you in your preparation for the trip to Lawrenceburg. **Please make sure you read all the material.** The following are lists of items that you will receive either on the website or upon your arrival...

On the website

- Winter Games Memo (this document)
- Winter Games Coaches Handbook
- Perfect North Skiing/Snowboarding/Tubing Waiver
 - Needed for anyone who plans on skiing, snowboarding, or tubing (including coaches/partners)
- Perfect North Equipment Rental Agreement
 - Only for participants who plan on using a helmet from Perfect North
- Weather Plan

Packet upon arrival

- Delegation report listing Athletes and Partners
- Bib numbers for athletes (including safety pins)
- Lunch coupons
- Contact information for medical personnel
- Equipment rental forms

I do not wish for this memo to be lengthy, but there are several points I want to highlight. Please read carefully and respond promptly if necessary.

Bib Numbers

You will receive your athletes' ski bibs at the Sunday registration.

Athlete Medical Forms

As a reminder, each Head of Delegation will be asked to show their athlete Medical Forms upon check-in. For delegations staying at Higher Ground, this will be on Sunday evening as you arrive. For delegations staying off-campus, this will be on Monday morning at Perfect North. Please carry these forms with you at all times.

Missing forms will prohibit the athlete in question from participating!

New Athletes

If you have new athletes competing in Winter Games, please verify that they have an *Application for Participation* filled out and filed with the state office. Verifying this will help to ensure that your athlete can participate in the 2019 Winter Games.



Housing Services

Registration starts at 3:00pm on Sunday, January 13th in the Life Center lobby at Higher Ground. Delegations will receive assigned dorms for registered athletes, coaches, and chaperones. Please note that the only housing necessities that will be provided by Higher Grounds are bunk beds with mattresses. We encourage all Delegations to bring the following for each athlete, coach, and chaperone:

- Pillow
- Sleeping bag or sheets/blankets
- Toiletries
- Medications
- Shower shoes
- Towels/hand towel/wash cloth

NOTE: Sleeping areas are not locked. Please make sure that you do not leave anything of value in the sleeping areas. Higher Ground and Special Olympics Indiana will not be responsible for stolen items.

Snowshoeing

A reminder to those delegations bringing athletes to compete in snowshoeing: **it is your responsibility to bring the snowshoes for your athletes/partners.** Perfect North Slopes does not have snowshoes available to rent. Special Olympics Indiana will provide a minimal number of snowshoes as backup.

Fun & Games

Winter Fest will take place from 3:00pm to 6:00pm on Sunday, January 13th as delegations are arriving at Higher Ground. All delegations, friends, and family members are invited to attend. Some of the activities this year include human foosball, balloon artist, taekwondo demonstration, and much more. Following the opening ceremony on Sunday evening, a dance party will be hosted in the Life Center by the ROD County program. On Monday night, ROD County will host movie night in the Life Center.

Cancellation of Winter Games

If needed, we will make the final decision regarding Winter Games on Thursday, January 10, after 1:00pm. As of today, about half of the trails are open at Perfect North. The current weather forecast is calling for weather in the mid-to-high 30's with a small chance of rain. Be sure to keep an eye on the weather and pack your clothes accordingly. You can also check the Perfect North website to look at conditions yourself at www.perfectnorth.com. If weather conditions are questionable, it will be your responsibility to call the toll-free weather line for current information. The number is (800) 742-0612 ext. 200. **WE WILL CALL YOU if we must cancel. Please limit the calls from you and your coaches! If we cancel, and you did not choose housing at Higher Ground, it will be your responsibility to let the hotel where you are staying know you will not be staying with them. If you do NOT hear from our office, the Winter Games are a "GO!" Remember, there is no backup to the games!** In the event that the entire competition is cancelled for any reason, every delegation will receive credit toward their next event or refunded entry fees. Once a competition has begun, there will be no refunds. Any events or competitions that are cancelled prior to consolation/finals will receive a participation ribbon.



Release Agreement from Perfect North Slopes (Skiing/Snowboard/Tubing & Helmet Waivers)

Before you arrive at Perfect North Slopes, please have everyone in your delegation sign the Perfect North Skiing/Snowboard/Tubing Waiver. You will turn this in at the Coaches Meeting on Sunday evening. Athletes wishing to borrow a helmet from Perfect North (required for Stations 5 &6) must also turn in the Perfect North Equipment Rental Agreement.

Tubing

Snow Tubing will be offered at Winter Games. Your lift ticket allows you to ski, snowboard, and tube.

Higher Ground Conference and Retreat Center Driving Directions and Information

For directions and information to Higher Ground Conference and Retreat Center, please use this link www.hgcrc.org.

Perfect North Driving Directions and Information

For directions and information to Perfect North Slopes, please use this link www.perfectnorth.com.

Questions/Comments/Concerns

After reading this memo, should you have any questions, do not hesitate to call our office. Please contact Patrick Kozlowski via phone (317-328-2011) or email (pkozlowski@soindiana.org).