



**TO:** Winter Games Heads of Delegation  
**FROM:** Patrick Kozlowski (Manager of Sports Programs)  
**DATE:** January 2, 2018  
**RE:** Winter Games Details

Thank you for entering your delegation in the 37<sup>th</sup> Special Olympics Indiana Winter Games. The information on this memo can be found on the Special Olympics Indiana website at [www.soindiana.org](http://www.soindiana.org). This information will help you in your preparation for the trip to Lawrenceburg. **Please make sure you read all the material.** The following are lists of items that you will receive both on the website and upon your arrival...

### On the website

- Winter Games Coaches Handbook
- Perfect North Skiing/Snowboarding/Tubing Waiver
- Weather Plan
- Winter Games Memo (this document)

### Packet upon arrival

- Delegation report listing Athletes and Partners
- Bib numbers for athletes (including safety pins)
- Lunch coupons
- Contact information for medical personnel
- Equipment rental forms

I do not wish for this memo to be lengthy, but there are several points I want to highlight. Please read carefully and respond promptly if necessary.

### Bib Numbers

You will receive your athletes' ski bibs at the Sunday registration.

### Athlete Medical Forms

As a reminder, **every** Head of Delegation will be asked to show their athlete Medical Forms upon check-in at Perfect North Slopes on Monday morning. Please carry these forms with you throughout the competition.

**Missing forms will prohibit the athlete in question from participating!**

### New Athletes

If you have new athletes competing in Winter Games, please verify that they have a Participation Application filled out and filed with the state office. Verifying this will help to ensure that your athlete can participate in the 2018 Winter Games.

### Coaches Certification School

Due to lack of interest, there will be no coaches certification training courses offered this year. If you had a coach who signed up for these courses, you were NOT billed for them.



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### Housing Services

Sunday Registration starts at 3:00 p.m. in the Life Center lobby at Higher Ground. Delegations will receive assigned dorms for registered athletes, coaches, and chaperones. Please note that the only housing necessities that will be provided by Higher Grounds are bunk beds with mattresses. We encourage all Delegations to bring the following for each athlete, coach, and chaperone.

- Pillow
- Sleeping bag or sheets/blankets
- Toiletries
- Shower shoes
- Fans
- Towels/hand towel/wash cloth

**NOTE:** Sleeping areas are not locked. Please make sure that you do not leave anything of value in the sleeping areas. Higher Ground and Special Olympics Indiana will not be responsible for stolen items.

### Snowshoeing

A reminder to those delegations bringing athletes to compete in snowshoeing: **it is your responsibility to bring the necessary equipment (i.e. snowshoes)**. Perfect North Slopes does not have that type of equipment available. Special Olympics Indiana will provide a minimal number of snowshoes.

### Sunday/Monday Evening Dance/Movie

A Dance will be available on Sunday evening, after the Opening Ceremony. Monday night will be Movie Night!

### Cancellation of Winter Games

If needed, we will make the final decision regarding Winter Games on Thursday, January 4, after 1:00 p.m. As of today, ALL trails are open at Perfect North and we anticipate plenty of snow coverage for the weekend. The current weather forecast is looking very promising with temperatures in the 30's (a heat wave compared to the past week). Be sure to keep an eye on the weather and pack your clothes accordingly. Remember...lots of layers!!! You can also check the Perfect North website to look at conditions yourself at [www.perfectnorth.com](http://www.perfectnorth.com). If weather conditions are questionable, it will be your responsibility to call the toll-free weather line for current information. The number is 1-800-742-0612 ext. 200. **WE WILL CALL YOU if we must cancel. Please limit the calls from you and your coaches! If we cancel, and you did not choose housing at Higher Ground, it will be your responsibility to let the hotel where you are staying know you will not be staying with them. If you do NOT hear from our office, the Winter Games are a "GO!" Remember, there is no backup to the games!!!** In the event that the entire competition is cancelled for any reason, every delegation will receive credit toward their next event or money goes back into your account. Once a competition has begun, there will be no refunds. Any events or competitions that are cancelled prior to consolation/finals will receive a participation ribbon.

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### **Release Agreement from Perfect North Slopes (Skiing/Snowboard/Tubing & Helmet Waivers)**

**BEFORE** you arrive at Perfect North Slopes, please have everyone in your delegation sign the Perfect North Skiing/Snowboard/Tubing Waiver. You will turn this in at the Coaches Meeting on Sunday evening. Athletes wishing to use a helmet (required for Stations 5 & 6) must also turn in the Perfect North Equipment Rental Agreement.

### **Tubing**

Snow Tubing will be offered at Winter Games. Your lift ticket allows you to ski, snowboard, and tube.

### **CVO Training Opportunities**

There will be no CVO training offered at this year's Winter Games. All CVO training is now conducted through the Special Olympics Indiana website. Please visit [www.soindiana.org/class-a\\_volunteer](http://www.soindiana.org/class-a_volunteer) to learn more, or contact Tracy Mortensen ([tmortensen@soindiana.org](mailto:tmortensen@soindiana.org)) with questions.

### **Higher Ground Conference and Retreat Center Driving Directions and Information**

For directions and information to Higher Ground Conference and Retreat Center, please use this link [www.hgcrc.org](http://www.hgcrc.org).

### **Perfect North Driving Directions and Information**

For directions and information to Perfect North Slopes, please use this link [www.perfectnorth.com](http://www.perfectnorth.com).

After reading this memo, should you have any questions, do not hesitate to call our office. Please contact Patrick Kozlowski via phone (317-328-2011) or email ([pkozlowski@soindiana.org](mailto:pkozlowski@soindiana.org)).